

## R.L.H.S. PRIVACY POLICY

Renewal of membership takes place, annually, at the first meeting of the season, on the second **Thursday** in **September**.

In line with **G.D.P.R.**, after seeking the following contact details: **Name, Address, Telephone, Mobile** and **E-Mail** the **Membership Application / Renewal Form** will contain the following statement and signature strip:

**I consent to the R.L.H.S. using the above personal information, for the sole purpose of the Society communicating with me:**

**SIGNATURE:** .....

A 4-month period of grace will be allowed, until **1st. January**, after which time, the personal details of any lapsed Members will be securely deleted.

Valid Membership Forms will be kept safely, by the elected Honorary Secretary, until they are superseded; at which time they will be securely destroyed.

Personal contact information will be used to create the **R.L.H.S. Database**, on a password protected, private computer. None of the information will be passed to any other organisation.

Membership can be withdrawn at any time and all personal data securely deleted.

Any queries should be addressed to **Elizabeth Morgan, Honorary Secretary** at:

**roathistory@gmail.com**